## Teachers' <br> 

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CAMBRIDGE ENGLISH ASSESSMENT

Cambridge English Language Assessment Exam Preparation Centre

## TEACHERS' PLANNING: ADVANCED <br> 2015-2016

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## I. INTRODUCTION

The main aim of this guide is to help us all through the first few weeks before we get the course books.
It's also to ensure that all the groups are working on more or less the same things. We have a lot of groups at this level and we often have students moving between groups, and even comparisons between groups so we want all students to feel that they are receiving the same material.
We want to make sure our students know that they are focusing on things related to the CAE exam and in the first few weeks we aim to give them an overview of the main parts of the exam and a sample exam to do in class together. This will also help us as teachers to see the level of our students.
It's also important to set them homework as soon as possible so they realise they have to commit themselves to working a lot on their own as well as in class. Encourage them to read a variety of texts, listen to the radio and watch TV / films in English as often as possible.
In this guide you will find a series of worksheets and activities to do with your students. Obviously different groups work at different paces but try to cover as much as possible, making the classes varied. If you use any supplementary material of your own which would be useful to other groups, please make it available to all the teachers.

Don't forget that during the first month we often have new students joining the group at different stages. During this time we as teachers have to try and assess our students' level. If anyone has a considerably lower level than their classmates, we may want to suggest they join a standard course where they would get more practice of the "basics", or an FCE course if they have not passed the FCE exam.

Remind students they can practise at home with the resources they can find on our website: "Área de Padres y Alumnos". The answers for every worksheet are on the web as well.
There are resources for teachers as well.
Remember that on the CL website, Teachers' corner: Cambridge ESOL Exams you have a copy of all the Teachers' handbooks.

## WORKSHEET INSTRUCTIONS

The following worksheets include introductory skills exercises and a complete sample Advanced exam for students to familiarise themselves with the format and for teachers to get a good idea of students' levels.

Day one activities: The first day is obviously a "Get to know you" class. Students should ask each other a few questions to find out personal information such as whether they work or study, their reasons for studying English, plans for the near future, etc.

## Worksheet 1+2: Getting to know you: 1. "the dating game" OR 2. "How special am I?"

1. Give a copy of the chosen worksheet to each student and ask them to complete the sentences with as much detail/humour/sarcasm as possible!

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Students then ask each other the questions and swap information, find out how much they have in common, so they will have to be prepared to ask further questions.
E.g. I can't stand people speaking on their mobile phones really loudly on the bus! Follow up question: Do you think this should be banned? Does this get on your nerves?
Try to use phrasal verbs and idioms whenever possible. E.g. in number 8 (both worksheets), " I really look up to people who..."

Feedback as a class and talk about the different topics raised.

## Worksheet 3: True or false?

This activity is to check students' knowledge of the CAE exam. but the outline (worksheet 4) summarises the changes. Photocopy the True / False worksheet and cut up into cards. With a large class, divide up into groups of 3 or 4 and give a set of cards to each group. With a smaller class, do the activity all together. Students take it in turns to pick a card, read it out and decide together if it's true or false and why / why not. Feedback with answers, expanding where necessary (eg explaining the different parts of the exam)
Hand out worksheet 4: Outline of the exam. Advise them to keep this handy for future reference. ANSWERS:

| 1. FALSE - 4(1:Reading\&Use ofEnglish, 2 Writing, 3 Listening, 4 Speaking) | 11.TRUE - 2ss, 2 examiners (one speaks one assesses) |
| :---: | :---: |
| $\begin{aligned} & \text { 2.TRUE/FALSE! R\&UofE }=40 \%, \text { L 20\%, } \\ & \text { S } 20 \% \end{aligned}$ | 12. FALSE - 1 minute individual turn talking about photos. |
| 3.FALSE - A,B,C, PASS. D, E FAIL | 13. FALSE - Speaking on a different day, all others on the same day. |
| 4.FALSE - 60\% | 14. FALSE - 182 euros |
| 5. TRUE - but more!! Almost every month, both computer and paper based (see calendars). | 15.F ALSE -PB exam 5-6 weeks, CB exam 2 weeks |
| 6.TRUE - 1 compulsory task (ESSAY), one choice | 16. FALSE- you can access them on line. |
| 7. FALSE - 8 parts | 17. FALSE -both parts 220-260 words |
| 8. FALSE - The average of all 5 parts must be $60 \%$ or more | 18. FALSE - Extra time (5mins) Only given in the LISTENING exam. |
| 9. FALSE - You may have to write a letter if it's an option in part 2 | 19. FALSE - Advanced is C1 |
| 10. FALSE - 15 mins | 20. FALSE - exactly the same as PB !! |

## Worksheet 4: Outline of CAE

## Worksheet 5: Music idioms: "Permission to lie"

Divide the class into two teams and get them to sit at opposite ends of the room. Give each person in team A a copy of Team A idioms. Do the same with team B.
First of all they work together to work out which is the correct definition of the idiom, ignoring the blank space for now. Make sure they keep their voices down so as not to give the answers away to the other team.

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When you've checked that both teams have got the correct answers, get them to invent a false definition for the gap. They do this while still sitting in their teams. Remind them that they are trying to fool the other team, so any invented definition should sound convincing.
When they have their definition they go into pairs, one from team $A$ and one from team $B$. They test each other, recording their partner's score. At the end, go round each pair to find out their scores, keep a total on the board to see which team wins.
To revise and as a chance for the losing team to get their revenge, have a sentence race where the first team to write 6 grammatically correct sentences with the opposing teams idioms wins. As this activity has required students to "lie", you could follow with some vocab about telling the truth / a lie, fibs, being dishonest etc. The next two worksheets are on the topic of lies and dishonesty:

## Worksheet 6: Lies and dishonesty. Use of English and collocations

Telling lies word formation: Students read the instructions and do the exercise in pairs, making a note of any good expressions connected to truth and dishonesty ( lies, fibs, "porkies", fake, fraud, untruth, etc. brainstorm any more expressions they may know.)

ANSWERS: 1. Barely 2.assumption 3.dangerous 4. psychologist 5.dishonest 6.illegal 7.unfortunately 8.simply 9.director 10.ignorance 11.organisation 12.misconception 13.untruth 14.harmless

Telling lies vocabulary gap fill: Instructions on the worksheet. Make sure students make the appropriate changes so that each sentence is grammatically coherent.

## Worksheet 7: Use of English games

- Use of English Part 1: Betting

Divide the claaa into teams, either two larger teams or 3 or 4 teams of pairs (which will ensure more people talking). Tell each team they have $£ 100$ to bet with. They must be sensible with this so they can play every round, don't bet too much if they are not sure. Write the name of each team on the board and the amount of money they have. Now put the first sentence on the board, with the options. Give them 30 seconds (ish) to decide on an answer. When they have decided on an answer get them to write it on a piece of paper. Then give them a short time ( 10 seconds or so) to decide how sure they are and to place a bet accordingly. Go round each group and ask them to tell you how much they bet, but not their answer. Write the value of the bet next to the group's name. Now get them to hold up their piece of paper to reveal their answer. Those who have it correct double the money which they have bet (if they bet 10 for example it doubles to 20). Those who have it wrong lose the money they have bet. Adjust the totals for each team accordingly.
(The first three sentences are from a first certificate paper)

## Answers

1. B 2.C 3.A 4. C 5.A 6.C 7.D 8.B 9.D 10.B

## - Use of English Part 3

Write a "root" word on the board such as COMPETE. Students, in pairs, try to write down as many words as possible from the original word. (competition, competitor, competitive, competitively, etc) Set a time limit of about 2 mins. Afterwards review and see which pair has come up with the most CORRECT words. Repeat with another word.

Alternatively, you could put 3 words on the board. The first pair with 10 correct words in total wins. So for example if the words are GOVERN, CONSIDER and ABLE, they could make 5 with consider, 3 with able and 2 with govern, or any combination like this.

Another way to practise this is to have 5 separate pieces of paper with a different word written on each one. Each pair writes one word the passes the paper to the next group so 5 (if you have a class of 10) pieces of paper are circulating round the room. Once there are a few words down you can change it slightly so the students have the choice of adding a word or correcting a mistake if they think they've seen one, giving them a way out if they can't come up with a new word. If they don't then they pass the paper to the next team without doing anything. The idea is that the paper moves quickly, students only writing one word or correcting one mistake and then quickly passing the piece of paper.

Go over which words are nouns, verbs, adverbs, adjectives, get them to identify and make note of which suffixes are generally used. Also note negative prefixes and tell them to be careful to remember to use these in the exam, as a lot of marks are lost for forgetting to add prefixes as well as suffixes to words.

## Useful words

Care, consider, govern, able (but be careful they don't use it as a suffix), like, child,

## - Use of English Part 4

Give each pair /team a copy of the sentences and get them to cover them up, apart from the first one (or display on board). They have 30 seconds (ish) to come up with an answer. Ask each team for their answer and write it on the board. Then award points to each team based on the marking scheme, 2 points, 1 point or 0 . Uncover the second sentence and repeat. Add points as you go. The team with the most points wins.

## Answers

1. to prevent people][ (from) walking
2. are looking forward to ][ seeing
3. succeeded in ][ getting
4. can be reserved ][ by calling / if you call
5. little/ not any / no point in ][ (us /our) staying
6. buying / having bought his/ the / a car ][ without getting / having
7. Slightly less than
8. Any better ][ it will mean
9. Make any / much difference][ to me
10. have broken into

When going through part four get them to make a note of collocations, phrases (as the same ones come up time and again), prepositions and when to use infinitive or ing forms

## Worksheet 8: Sample R+UofE exam

The idea of doing a sample exam in class is to get students familiar with the kind of exercises that appear in the official exam. You can obviously decide to do the sections in any order and combine it with other activities so as to ensure a variety of activities. When it comes to the reading parts, it would be advisable to do a couple of questions of each part together so students know what to expect but then let them do the rest of the reading at home. In this way you can use the lesson time for more productive work like speaking, vocabulary and listening.
In this pack you will find a teacher's copy of the sample exam with some notes on to help with the explanations. There is a blank copy for the students.

## Worksheet 9: Sample Writing test

## Writing lesson planning:

How can adults be a good influence on younger people?
Get them to discuss this question in pairs for a couple of minutes, then get some whole class feedback.
Hand out the question - ways adults can influence how young people behave. Get them to have a look at it and underline what they consider to be the important words, which detail what they have to do. Get feedback and check that they understand the task - discuss 2 ways and say in their conclusion which they think is more effective.
Hand out the example writings without the marks being visible (either folded over or cut off). t Get them to rank them (but not mark them) - strong, average and weak. Get feedback without giving too much away.
Now you can discuss what they think makes a good writing at this level, get some (good) ideas on the board.
Now hand out the marking scheme, go through it making sure they understand what is meant by complex grammar / vocabulary etc. Elicit and give some examples.
When they seem to understand the marking scheme (as well as can be expected) turn their attention back to the 3 example writings. They now mark them following the marking scheme giving marks out of 5 for C, CA, O, L. When they have done this join the pairs (numbers depending) into groups of four. They compare opinions and answers.
Now go round the pairs and find out what marks they gave each piece of writing in each category, write on the board if you want. Or get the pairs to write their own marks on the board for the three examples.
Now they can look at the actual marks, reading the comments to see how close they were. Use the marks written on the board to see which pair was closest to the examiner's marks. They will no doubt have some questions too.

Ask students to look through the examples again for useful linkers and elicit / provide some more. Remind them that these will be suitable for every essay.

Now you can refer them to the question from the mock (or in the next lesson if you want to break it up).
Once again go over the question and get them to underline what they have to do. (discuss two of the points and in your conclusion say which way would be more effective).
Now they should discuss in pairs which two they think they can say most about. Feedback and get the class to decide on two, so one is eliminated.
Now in pairs they brainstorm ideas for the two that the class has chosen (for example advertising and government grants) brainstorm ideas in pairs first then joining pairs to make a four and share ideas (if possible).
Split the board in two and get feedback on their ideas on the board. From the ideas they have come up with get them to vote on the two most relevant for each category.
Now you can erase the rest and make a plan on the board: (for example)
Paragraph 1: Introduction Introduce the topic, say what you are going to talk about.
Paragraph 2: advertising

Point1:
reasons:
Paragraph 3: government grants Point1:
reasons:

Point2: reasons:

Point2:
reasons:

Paragraph 4 : Conclusion. say which one you think would be more effective and why
Now they are ready to write the essay as homework using this plan. Remind them to use a variety of linkers and also a range of grammatical structures.
Sometimes I set them a challenge, like. In your writing I want to see at least one conditional, one use of passive voice and one inversion - if they already know this structure, or any other structures you think they need to practice / should use

## Worksheet 10: Sample Listening test: Teacher's corner New book 1/Test 1

This is a complete listening test, you could do it in one lesson or spread out over two, whichever suits you and your students best.

## You will find the audio in Teachers corner on the CL website, New Book 1 Test 1

Make sure you spend time going through the questions before they listen to help with tactics, and also afterwards go carefully through the answers. The students usually appreciate a copy of the audio script to underline key phrases. You will find a copy of the audio script at the end after the answer section.

## Worksheet 11: Sample Speaking test

## Speaking planning:

## Speaking - Part 1

Go over the type of questions in part one and remind them they are supposed to answer using some C1 level vocabulary / structures. Practice a couple of the questions and provide some

useful vocabulary. (e.g. instead of saying learning English 'helps you travel and get a job', how about saying it 'opens doors')
Also remind them that a good answer isn't too long or short, giving appropriate reasons, examples or other relevant information, but isn't too long either, and that it doesn't repeat the words from the question
Give each person one question, or get them to write one and give them a table or get them to draw one similar to the one below, with enough space for all the names in the class

| Name | Appropriate length | No repetition | Idiom I phrasal <br> verb |
| :--- | :--- | :--- | :--- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Now they all stand up and find a partner, they ask their question to each other and tick the appropriate boxes. Encourage them to be strict, because sometimes they are very lenient. When they have done this change partners, and continue this until everyone has spoken to everyone and they have filled their table in with the names of all the other students.
At the end, have a feedback session finding out how many ticks each student has, get a total on the board. The one with the most is the winner.

## Speaking Part 3

## Possible practice topics

1. Put students in pairs and get student $A$ to write down 3 everyday objects beginning with letters between A-N. Student B does the same, so they will have 6 objects and they won't be the same.
Now tell them they are going on a 3 month desert expedition. They can only take 2 of the objects. They must discuss how useful each one would be then decide on 2 .
2. Do the same but with personality characteristics. They are producers of a new reality tv show. They have to discuss and decide which 2 types of personality they want on their show to attract more viewers.
3. The same, but this time with countries (or just English Speaking countries if you want). They are directors of a multinational company and they have to decide which of the countries to hold their annual conference in.
An alternative if you do it with English speaking countries you could get them to discuss and decide which two would be best to visit to help improve their English.
4. This one works better if you do it on the board. Get them to name six places to visit in Granada and write them on the board. Tell them they have a friend coming to Granada for one afternoon only. In pairs they have to discuss which 2 to take their friend to in order for them to have the best possible experience of Granada.
5. Again better on the board. Get them to name six nightclubs in Granada. They have to discuss and decide on one to go to for the class party.

Encourage students to use lots of interactive communication phrases for suggesting, giving and asking opinions etc

When they have done the examples, they can have a go at the real exam task. As you are listening you can give them credit for using a variety of "collaborative" phrases.

## Worksheet 12: Phrasal verbs race

Students may well have seen this worksheet before, but this is a quick race to test their memory followed by a game.

Part 1: First give each student a copy of the worksheet and then, in pairs or groups of three tell them it's a race to complete all the phrasal verbs. When the first pair shouts "stop!" Everyone has to stop writing. Check the phrasal verbs are correct. If they have made a mistake, then everyone can continue!
(ANSWERS: Hurry up, go up /down, find out, break down, run out of, look forward to, try on, turn up/ down, turn on/ off, be over, get on with, take off, see (someone) off or set off, put on, throw away, look out, look up, give up, look up to, give out, write down, cross out, get on /off, get into/ out of)

Now the second part to the race is an activity where, still in pairs, students have to write two things for each phrasal verb. You could just read the following out and get them to write down their answers. Alternatively, give out the worksheet and it's a race to complete it.
When you go through the possibilities, a pair can score points for an answer that nobody else has thought of. Here are the prompts should you choose to read them out.

Two reasons why you might have to hurry up
Two things that can go up and go down
Two things that you may want to find out before going on holiday
Two things that can break down
Two things that you can run out of
Two things that you may look forward to
Two things that can be over
Two things that you can turn down
Two things that can take off
Two things that you usually put on every day
Two things that you may need to throw away after a party
Two things that you may look up on the Internet
Two things that people may want to give up

## Worksheet 13: Preposition race game

You will need one set of cards for each group of SS.

- Shuffle the cards. Divide SS into pairs or small groups, and make sure they have a large area (eg. the floor) to work on. Give each group a complete set of cards, and tell them that they have to make 24 correct sentences as quickly as possible.
- As they are working, the teacher moves around the room, checking the sentences. The activity is best done without dictionaries, but if SS are having difficulties, or have got some of the sentences wrong, allow them to use one.
- The first group with a complete set of correct sentences wins.
- After the activity, SS can remove the preposition cards from their sentences and test each other.


## Worksheet 14: Question time

## SPEAKING / DEBATING ACTIVITY

## Preparation

Make one copy of the worksheet for every four students in the class. Cut up the two sets of cards.

## Procedure

1 Divide the class into groups of four. Sit the students in each group in a circle around a table. Spread the ten complete Issue Cards face up on the table, and give students two minutes to read the questions and think about their opinions on each issue.
2 Give each student one of the four blank Issue Cards and ask them to complete it with a question of their choice, ideally one which is of particular topical relevance. When they have finiṣhed, collect these four cards, along with the other Issue Cards, and shuffle them together.
3 Place the Issue Cards and the Stance Marker cards face down on the table in two different piles.
4 Explain that they are going to imagine they are participating in a TV programme on which members of a panel are asked to express their opinions about topical issues.

5 Members of each group take it in turns to be the question master. The first question master takes the top card from the issue Cards pile, while the other three students, in the role of panellists, each take a card from the Stance Markers pile.
6 The question master reads the question on the card to the panel. Each member of the panel (in an order chosen by the question master) then has 30 seconds to express an opinion about the issue. At some point during their answer they have to try to use the stance marker on the card they have picked. After 30 seconds, the other students decide whether the stance marker has been used correctly, in which case the speaker is awarded five points. If they decide the stance marker was not used correctly (the teacher can act as adjudicator if necessary), no points are awarded. The card is then returned to the appropriate pile, and the next panellist takes their turn to speak.
7 When all three panellists have spoken on one issue, the question master awards an extra five points to the student who has given the most coherent or well-argued answer. The Issue Card is then discarded, the Stance Marker cards are shuffled, and another student becomes question master.

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## WORKSHEET 1+2. GETTING TO KNOW YOU

The dating game 1.3


## WORKSHEET 2: How special am I?

1 Three adjectives that describe me (positive or negative)
$\qquad$
2 My favourite season of the year
$\qquad$
3 Something I am very good at
$\qquad$
4 Something I have done which I am proud of
$\qquad$
5 Something I would like to be famous for
$\qquad$
6 Something I would do if I had enough money
$\qquad$
7 A year when something significant happened to me
$\qquad$
8. A person who has influenced me a lot
$\qquad$
9 A place where I would like to spend a holiday
$\qquad$
10 A colour that makes me feel good
$\qquad$
11 My ideal dinner guest or guests
$\qquad$
12 My most treasured possession
$\qquad$

## WORKSHEET 3. TRUE/FALSE

## WHAT DO YOU KNOW ABOUT THE ADVANCED EXAM?

Do you know what you're letting yourself in for?!
Are these facts about the exam true or false??

1. There are six papers in the CAE exam. (what are they?)
2. There are four pass marks:

A, B, C, D.
5. You can take the CAE exam three times a year.
7. The Reading \& Use of English paper is made up of six parts.
9. You will have to write a letter in the writing paper.
11. You will do the speaking exam with another student.
13. The speaking and listening exams take place on a different day to the written papers.
15. You will get your results three weeks after taking the exam.
17. The word limit for each piece of writing is $\mathbf{2 5 0}$ words.
19. The CAE is equivalent to $\mathbf{C 2}$ in the Common European Framework.
2. Each part of the CAE exam is worth $\mathbf{2 0 \%}$ of the final mark.
4. The pass mark for CAE is $70 \%$
6. You have to do two pieces of writing in the writing exam.
8. If you fail one paper of the exam you automatically fail the exam.
10. The speaking test lasts twenty minutes.
12. You will have to talk on your own for 3 minutes in the speaking exam.
14. It costs 170 euros to do the exam.
16. You will be notified of your results by post.
18. You will have extra time to complete the answer sheets in the PB exam.
20. The CB exam is shorter than the PB exam
$P B=$ Paper based exam $\quad C B=$ computer based exam.

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## WORKSHEET 4. OUTLINE OF CAE

PAPER ONE - READING AND USE OF ENGLISH
1 hour 30 mins 8 parts:
part 1 Multiple choice cloze (8 gaps)
part 2 Open cloze (8 gaps)
part 3 Word formation (8 gaps)
Part 4 Key word transformations ( 6 sentences)
Part 5: Reading comprehension with 6 multiple choice questions
Part 6: Reading comprehension with 4 questions
Part 7: Gapped text (6 questions)
part 8: Multiple Matching (10 questions)
(Parts 1,2,3,8 worth 1 point each answer. Parts 4,5,6,7 worth 2 points each answer)

PAPER TWO-WRITING
1 hour 30 mins 2 parts:
part 1: ESSAY (220-260 words) Students are required to deal with input material of up to 150 words.

Part 2: A choice from a formal/informal letter, a proposal, a report, a review (220-260 words)

## PAPER THREE-LISTENING

45 mins 4 parts:
Part 1: 2 multiple choice questions for each of 3 short extracts ( 6 questions)
part 2: sentence completion (8 gaps)
part 3: Multiple choice ( 6 questions, each with 4 options)
Part 4 Multiple matching (two tasks, 10 questions)
(All parts carry 1 point each. Total 30.)

PAPER FIVE-SPEAKING
15 mins 4 parts USUALLY IN PAIRS BUT POSSIBLEY 3 CANDIDATES
Part 1 Personal information questions
part 2 individual long turn (comparing and commenting on photographs)
Part 3 collaborative task (discussing a sítuation and negotiating towards an outcome)
Part 4 Questions and discussion based on Part 3

In Paper based exams in Paper One Reading and use of English, students are expected to transfer their answers onto the answer sheet within the time limit of the exam.
in the Listening paper they will have five minutes at the end to transfer the answers.
The answers to the writing paper are written in the booklet provided for 'paper exam'.

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Readinng and use of English Paper is worth $40 \%$ of the total, Listening and Speaking $20 \%$ each. . It is not necessary to pass each part, the average of all five parts together must be $60 \%$ or more to pass.

## WORKSHEET 5．PERMISSION TO LIE

## Femnission to lie

Reward Upper－intermediate
Resource Pack
Team A．
\％
Team 8

T1 If you are the sore of person who blozys your own trumpet，
a）you are an assertive person，capable of standing up for yourself in difficult situations．
b） $\qquad$
c）you tell everyone proudly about your successes or achievements．

啇圂 If you harp on about something， a）you exaggerate the positive quaiities of something which is in fact quite ordinary．
b）you keep on talking or complaining about something．
c）

堅昜 if you have more than one string to your bow，
a．）you have additional skills which can be used if necessary．
b）you have two very different sides to your character
c）
氥置 Someone who is on the same wavelength as you，
a）
b）gets in your way and stops you making progress．
c）has the same interests and opinions as you．
量買 If you take your cue from someone else，
a）you follow their example．
b）you take over their job．
c）

ET If you buy something for a song，
a）
b）you get a bargain．
c）you have to work to earn it


5 Someone who has changed their tune， a）had a strong opinion about something and then unexpectedly formed the opposite opinion．
b）
c）has lost their regional accent．
F2 A person who plays second fiddle to someone else，
a）
b）is a supporive frient for someone else．
c）is less important than someone eise．
笣䍚 If you are the person who calls the tune，
a）
b）you ask everybody else for advice．
c）you have control over what other people do．

擘要 If a musician performs their swansong，
a）
b）it＇s their last performance
c）it＇s their best performance so far．
W置 When it＇s time to face the music，
a）
b）you have to meet the consequences of something you＇ve done wrong．
c）you shonld get ready for a good night out．
C）Someone who makes a song and dance about something，
a）is annoying because they make an unnecessary fuss about something．
b）is amising because they make a joke out of a boring situation．
c）


## WORKSHEET 6. LIES AND DISHONESTY

The part 3 exam task we are going to look at is on the topic of truth and dishonesty.
Here we look at some vocabulary connected to this topic and a text written in the style of Use of English part 3 word formation: Fill the gaps with a word formed from the base word below the text. Now, be honest! Most of us, in the course of our working day, tell the odd little fib. We may pretend we've nearly finished something when we've $\qquad$
$\qquad$ started it or say someone is in a meeting when they don't want to take the call. But it's very easy for white lies to turn into something more serious and the ........(2)........that little porkies are a necessary part of a secretary's role is a $\qquad$ one. "Most secretaries are used to telling white lies for the boss," says Ros Taylor, business
$\qquad$
(4) "If he asks you to do something that is slightly more $\qquad$ (5) $\qquad$ the easy thing is to assume that it's OK, that he wouldn't ask you to do something ......(6) $\qquad$
$\qquad$ (7). $\qquad$ that isn't always the case." Last month, a PA to a chief executive who was being tried for fraud admitted in court that she had faked documents to smooth the passage of a huge deal. She argued that lying was standard practice in the city and that she was ......(8) trying to protect her boss. But must secretaries sign up to a culture of dishonesty? What happens if you want to tell the truth?
"I've done things that I know are dishonest," says Kate Matheson, PA to the ......(9)........of a large property company. "It's easy to feign $\qquad$ I've shredded things that, deep down, I know I should be kept, and been asked to change figures on documents that, if I really thought about it, I'd know shouldn't be changed, but my boss is top dog in a huge $\qquad$
$\qquad$ and I'm not about to say no to him. I've always assumed that since I'm doing what I'm asked, it couldn't get me into trouble."
This is a common $\qquad$ (12) $\qquad$ The fact is that any $\qquad$ (13).........., even a seemingly $\qquad$ white lie, can lead to trouble, and the best policy is to try to avoid dishonesty from the start.

1. BARE
2. SIMPLE
3. ASSUME
4. DIRECT
5. DANGER
6. IGNORE
7. PSYCHOLOGY
8. HONEST
9. LEGAL
10. FORTUNE
11. ORGANISE
12. CONCEIVE
13. TRUTH
14. HARM

Now make a note of the words and expressions related to telling lies:

Choose a word or expression to complete the gaps in the following sentences. Be sure to write the correct tense!

```
lie through one's teeth
tall stories
catch someone out
be economical with the truth
(not) trust someone an inch
white lie
compulsive liar
```

barefaced lie
pull someone's leg
straight
be taken in
have someone on
pack of lies
1."Jack told me he had had dinner with the president!"
"And you believe him? I think he was $\qquad$ !"
2. I asked him three times where he'd been that evening and he wouldn't give me a
$\qquad$ answer.
3. The police officers were convinced the suspect was

$\qquad$
but they
just couldn't
$\qquad$4. There is something a bit strange about the new boss, I don't
$\qquad$ ....!
5. I'm basically a very honest person but I suppose I tell a little ..... fromtime to time.6. Kate's parents realised that she hadn't been honest about where she had been.She had told them a whole
$\qquad$7. You can't trust a word Jack says, he's a
$\qquad$
8. In the media, instead of accusing journalists of writing a ..... we
can be more diplomatic and say they are being ..... !
9. Julie's story about her holiday romance sounded so convincing I wascompletely
$\qquad$She laughed so much when she finally told me thatshe'd been.
$\qquad$!
10. The teacher was fed up of Billy's

$\qquad$
about being abducted by aliens!

Discuss these questions as a class:

- When is it acceptable to lie? And to what extent?
- Is it possible to go through life only telling the truth?
- Are you a good liar?
- Is it inevitable that public figures lie at some time or other?


## WORKSHEET 7. USE OF ENGLISH GAMES

## Use of English Part 1 - Betting

1. The internet enables many people worldwide to $\qquad$ information about their family history.
A accomplish
B access
C approach
D admit
2. Tracing your family history can $\qquad$ in learning about your roots and your identity.
A cause
B mean
C result
D lead
3. It is common for British teenagers to take a year out before
$\qquad$ to study for a degree.
A settling down
$B$ getting up
C taking over
D holding back
4. The left and right halves of the brain are $\qquad$ for different functions.
A amenable
B dependable
C responsible
D reliable
5. In ancient Greece, plays were $\qquad$ in large open areas.
A performed
B shown
C executed
D held
6. Today audiences enjoy concerts in outdoor $\qquad$ .
A localities
B circumstances
C surroundings
D backgrounds
7. Having a concert in the open air $\qquad$ a unique atmosphere.
A builds
B forms
C composes
D creates
8. A $\qquad$ wind can carry the sounds away and a sudden storm can drown the music out altogether,
A firm
B strong
C forceful
D rough
9. Sound equipment must be housed under $\qquad$ to avoid the danger of electrocution.
A enclosure
B shade
C wrapper
D cover
10. Once these problems are $\qquad$ outdoor concerts allow people to enjoy a wide range of live music in the fresh air.

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A defeated B overcome C cleared D handled

## Use of English part 4

1. Tomas put up a fence so that people didn't walk on his garden.

PREVENT
Tomas put up a fence $\qquad$ on his garden.
2. The twins are eager to see their cousins again in the summer.

LOOKING
The twins ................................................... their cousins again in the summer
3. Nicholas finally managed to get his new video recorder to work.

## SUCCEEDED

Nicholas finally $\qquad$ his new video recorder to work.
4. This is the number to call to book theatre tickets for tonight.

## RESERVED

Theatre tickets for tonight ............................................................. this number.
5. Once Noriko had performed her solo, there was no reason for us to stay for the rest of the concert.

POINT
There was ...................................................... for the rest of the concert once Noriko had performed her solo.
6. Harry wished he had asked a mechanic to check the car before he bought it. WITHOUT
Harry regretted $\qquad$ it checked by a mechanic.
7. It hasn't rained quite as much this year as in previous years.

## SLIGHTLY

This year, it has rained $\qquad$ did in previous years.

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8. Unless the weather improves, they will have to stop the tennis match.

MEAN
If the weather doesn't get $\qquad$ stopping the tennis match.
9. I don't mind whether we stay in or go out this evening, but John wants to go to the cinema.

DIFFERENCE
It doesn't $\qquad$ whether we stay in or go out this evening, but John wants to go to the cinema.
10. It's possible that the thieves entered the building by forcing a window at the back.

BROKEN
The thieves may $\qquad$ the building through a window at the back.


## WORKSHEET 8. SAMPLE READING+USE OF ENGLISH EXAM

## Teacher's copy




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Reading and Use of English


For questions 17-24, read the text below. Usse the word given in capitals at the end of some of the lines to form a word that fits in the gap in the same line. There is an example at the beginning (0). Write your answers $\operatorname{IN}$ CAPITAL LETTERS on the separate answer sheet. Example: | 0 | 1 | $N$ | $C$ | $R$ | $E$ | $A$ | $S$ | $I$ | $N$ | $G$ | $L$ | $Y$ |  |  | . |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | Too many climbers on Mount Everest

 Perhaps one (22) ....... would be to make the charges for climbing SOLVE (NQA) (23) ). Wi.l., one could ban the use of arificial oxygen and local guides, ALTERNATE (adu) leaving Everest to the very best (24) ......... Extreme, maybe, but it may just MOUNTAIN $\int / \omega /$ prove necessary.
For questions $9-16$, read the text below and think of the word which best fits each gap. Use only one word in each gap. There is an example at the beginning (0).


[^0]
 which can make a thousand guesses per second, enabling a hacker to get to your password in just under four hours.
Interestingly, (13) ........ increasing your password to twenty random letters, you increase a hacker's guessing time to 6.5 thousand trillion centuries. The problem is that you would (14) ........ no chance of ever remembering those 20 letters. The solution, apparenty, is to come (15) Hy with three or four short, unrelated words and work (16),....... a way to remember them. Easy! अै ए,

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Part 4
For questions 25-30, complete the second sentence so that it has a similar meaning to the first

$$
\begin{aligned}
& \text { Example: } \\
& \text {. }
\end{aligned}
$$

on

> N , so you write:
The gap can be filled with the words 'insisted on speaking', so you write.


Example: 0 INSISTED ON SPEAKING
解

$$
25 \text { You should stop your children watching so much television,' Mary's sister told her. }
$$

TIME
 $\qquad$
fonly.


$71 / \log 0$
Mary's sister advised her ......................../........... so much television.

$$
\begin{aligned}
& 26 \text { The local council wants to impose a ban on driving at more than } 30 \text { kilometres per hour } \\
& \text { anywhere in this area. }
\end{aligned}
$$

28 The guidelines for the appointment of new staff need to be thoroughly revised.
THOROUGH , Te
THOROUGH ban $b$ thbrigh $\gamma$ blisicn There needs .................................... the guidemes revish of 29 The employment rate rose gradually as the economy begart to recover. GRADUAL i radish frise in

There......
30 The change in the company's logo didn't make any difiference to the majority of its
customers.
CONSEQUENGE whs wi/ho Concequalu
The change in the company's logo ....................................... to the majority of its




$(n)$
$(\mathrm{S})$
$b++\infty b e{ }^{2}$
nowowion $\qquad$



0 James would only speak to the head of department alone.

25 'You should stop your children watching so much television,' Mary's sister told her. LET WE Lo wt hem whbein watch
Mary's sister advised her ................................ so much television.

$$
\text { yanc veply my of of tol } 137
$$ ILLEGAL

The local council wants to .................................... at more than 30 kilometres per
anywhere in this area.
27 Tom missed his plane because he was late leaving for the airport. ILLEGAL
The local council wants to .......................................at more than 30 kilometres per hour
anywhere in this area.
27 Tom missed his plane because he was late leaving for the airport. ILLEGAL
The local council wants to .......................................at more than 30 kilometres per hour
anywhere in this area.
27 Tom missed his plane because he was late leaving for the airport.
$\stackrel{\sim}{\sim}$

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4575 fur fo as $\Omega$ pup suppoy


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We undertook one of the most ambitious whale
stark programpes to date. The fieldyork was
carried out in three 15 -day sorties. The frequency of transmissions from the tags depended on the behaviour of the individual
sharks. Some spent a lot of time on or near the surface, and their tagss reported on a regular basis. Others, such as the single male we tagged,
spent a great deal of the time diving-fgr six weeks we didn't receive a singie transmission.
G. If spotted at the same location at a later date, or a diferent location, the shark was recaptured
 over ime.

Part 7
You are going to read a magazine article about whale sharks. Six paragraphs have been removed one extra paragraph which you do not need to use. Mark your answers on the separate answer shee

## Secrets of the deep


 decker bus - the largest fish in the ocean - makes to be towed alongside or above the dorsal fin in
a sudden $90^{\circ}$ turn, it has to be for a good reason. $\begin{aligned} & \text { order to break the surface and transmit data by }\end{aligned}$, $\begin{array}{ll}\text { As the satellite tracks started to come in from whale } & \begin{array}{l}\text { satellite. But getting the tags to stay on was easier }\end{array} \\ \text { sharks which we had tagged off the Galapagos } \\ \text { said than done. For reasons. .nnkown, some came }\end{array}$ sharks which we had tagged off the Galapagos
Islands, they clearly showed that as the sharks were swinning away from. the islands, they were all
reaching a certain point and then making a very reaching a certain point and then making a very
abrupt change ind direction.
 That, among other things, was what The That, among other things, was what The
Gatapagos Whale Shark Project was attempting
to find out. Established to study the population of to find out. Astabisted to study the population ory sharks that visits che islands each year, the primary
aim of the research was to fud out more about
whale shark movements on a local scale.


This involved two main processes. To begin with, This involved two main processes. To beginn with, used a modified version of photo software initially developed for the mapping of stars and deep-space white spots of the whale shark resermble the human fingerprintt in that each pattern is individually urique.
By running photographs of the sharks sides through the software, we could characterise the patterns of
spots, and figure out which shark was which. $\qquad$ We also attached tags to the sharks to track their movernents. This was done by inserting a small dart.
throught the thick skini into a fatty layer beneath through the thick skin into a fatty layer beneath
using a pneumatic spear gun and then tethering the
one extra paragrach which you do not need to use.



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## Student's copy

$$
\begin{aligned}
& \text { Reading and Use of English }
\end{aligned}
$$

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## Examination Venue

Part 2
For questions s-me, read the text below and the in the beginning ( 0 ).
For questions 9-18, read the text below and think of the word which best fits each gap. Use only Write your answers IN CAPITAI IETTERS on the separate answer sheet.


Online passwords - what everyone should know
 random set of letters and numbers for every email account, shopping site or bank account. But hardly (9) ........ does this, because memorising them all is impossible. So we use the same familiar words for every site, (10) ........ a pet's name or, even worse, the word 'password', occasionally remembering to replace the letter O with a zero, or choosing to (11) ........ Use of a capital letter.

Even if we opt (12) ........ a random group of letters such as 'fpgzy', there is now software available which can make a thousand guesses per second, enabling a hacker to get to your password in just under four hours.

Interestingly, (13) ........ increasing your password to twenty random letters, you increase a hacker's guessing time to 6.5 thousand trilion centuries. The problem is that you would (14) ...... no chance of ever remembering those 20 letters. The solution, apparently, is to come (15) ....

[^1]온
Exam Preparation Centre sentence, using the word given. Do not change the word given.

$$
5
$$

z $\qquad$ The gap can be filled with the words 'insisted on speaking', so you write: Example: 0 INSISTED ON SPEAKING


$$
\begin{aligned}
& \text { Example: } \\
& \text { o James would only speak to the head of department alone. }
\end{aligned}
$$


Write only the missing words IN CAPITAL LETTERS on the separate answer sheet.
25 'You should stop your children watching so much television,' Mary's sister told her.

> Mary's sister advised her ......................................... so much teievision.
26 The local council wants to impose a ban on driving at more than 30 kilone
anywhere in this area.
ILLEGAL
The local council wants
anywhere in this area.
27 Tom missed his plane because he was late leaving for the airport.
TUME

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## Part 5

You are going to read an arricle about a famous psychologist. For questions $31-36$, choose the answer ( $\mathrm{A}, \mathrm{B}, \mathrm{C}$ or D ) which you think fits best according to the text.
Mark you answers on the separate answer sheet.

## Jean Piaget

Jean Piaget, the pioneering Swiss philosopher and psychologist, became famous for his theories
on child development. A child procigy, he becann interested in the scientific study of nature at
 before graduating from high school. When, aged 10, his observations led to questions that could be answered only by access to the university library, Piaget wrote and published some notes on
the sighting of an abino sparrow in the hope that this would persuade the librarian to stop treating
him like a child. It worked. Piaget was launched on a path that led to his doctorate in zoology and
. Piaget went on to spend much of his professional ife listening to and watching children, and poring
over reports of researchers who were doing the same. He found, to put it succinctly, that children don'think like adults. Atter thousands of interactions with young, people often barely old enough to alk, Piaget began to suspect that behind their cute and seemingly illogical utterances were thought
processes that had their own kind of order and their own special logic. Albert Eirster, the renowned
thysicist, deemed this a discovery so smple that only a genius could have thought of ti's Fiaget's insight opened a new window into the inner workings of the mind. Several new fields of science, among them developmental psychology and cognititye theory, came into being as a result of at provided the founciation for today's education reform movernents. One might say that Piaget was
e first to take childrent's thinking seriously. Others who shared this respect for children may have ought harder for immediate change in schools, but Piaget's influence on education remains deeper Piaget has been revered by generations of teachers inspired by the belief that children are not empty
vessels to be filled with knowledge, as traditional academic thinking had it, but active builders of
knowledge - litte scientists who are constantly creating and testing their own theories of the world. knowiedige - little scientists who are constantly creating and testing their own theories of the world.
And while he may not be as famous as Sigmund Freud, Piaget's contribution to psychology may be
lo longer lasting. As computers and the internet give children greater autonomy to explore ever lang In the 1940s, working in Affred Binet's child-psychology lab in Paris, Piaget noticed that children of the same age, regardiess of their background or gender, made compagrable errors on true true-false
inteligence tests. Back in Switzeriand, the young scientist began watching chilicren play, scrupulously ecording their words and actions as their minds raced to find reasons for why things are the way
eher are. Piaget recognised that a tive-year-old's beiefs, while not correct by any adul't criterion, are
 of knowing. In Plaget's view, classitying them as 'true' or 'talse misses the point and shows a lack in the child's justification, and evidence of a kind of explanatory principle that stands young children
in very good stad when they don't know enough or don't have erough skill to handle the kind of
explanation that grown-ips preter explanation that grown-ups prefer.

The core of Piaget's work is his belief that looking carefully at how children acquire knowledge
shecis light on how adults think and understand the world. Whether this has, in fact, led to deeper shec's light on how adults think and understand the world. Whether this has, in fact, led to deeper vigorously chailenged by the current emphasis on viewing knowledge as an intrinsic property of the knowledge that Piaget believed children constructed. But for those of us who still see Piage: as the giant in the field of cognitive theory, the disparity between what the baby brings and what the adult has
is so immense that the new discoveries do not significartiy reduce the gap, only increase the mystery.

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## Examination Venue

Reading and Use of English

Which contributor
expresses a different view from the others about the impact that advertising
has on a country's economy?
has a different opinion from the others on the extent to which advertising helps.
people to make choices?
takes a similar view to contributor D about the influence advertising can have
on people's self-esteem?
expresses a different opinion from contributor B regarding public awareness
of how advertising works?
.in wor duestions
You are going to read four contributions to an online debate about advertising. For questions 7-40, choose from the contributions A-D.
 e value of advertising to us. Without it, businesses of all types and sizes would struggle to inform make informed assessments when looking for products to buy and senvices to use. Without
make dvertising, the promotion of products and practices that contribute to our physical and psyco colthes and cosmetics to make us look and feel better - would be infinitely more problematic that
without advertisements and the aspirations represented in them, the world would be a far dulter place. B Advertising is everwwhere, and it's often so subtle that we don't realise it's there at some level of our Consciousness. The utimate aim, of course, is to get us to buy things, regardless of whether tmakes
sense for us to do so. in fact, advers mosty imair rational decision-making. A recent study in the
竍 JK found that $90 \%$ of customers tailed to understand the truth about what was adverisers enjoy not
broadtand internet services. This ir trational dimension is evident in the suceess ade only in getting us to buy products that, directy or indirectly, cause physical damage to us, but aso in raising our expectations about what our iv whe don't meet them. Having said this, advertising is fundamental to the
something is wrong witn us in
workings of modern economies, so the chances are that it will only continue to grow in significance. C There is a tendency to underestimate pecple's intelligence and to invest advertising with powers There is a tave. Certain dubious technicues have been banned - like the use of subliminal images
it doesn't have
shown ouckicky that viewers dorn't consciously reailis they've seen them - but other forms of
advertising are simply manifestations of creativity. Audiences understand this and are able to enioy adverts without falling prey to some complex deception. They know that an advert tells then a produc
exists and suggests they might benefit trom having it. $h e y$ don't expect to provide objective details
confirming why they should or should not go ahead with a purchase. They are also smart enough to confirming why they should or should not go ahead with a purchase. They are also smart enought
know that what they see in advertisements is fiction and, therefore, not something they should fel bad about if they don't have it. The bottom line, however, is that advertising helps the wheels of
economy to turn, a crucial role which societies are likely to depend on for the foreseabie future. D Advertising is a worldwide, multi-billion dollar industry and inevitably tends to favour large businesses, Advertising is a worldwide, multi-billion dollar industry and inevitably tends to tavour large businesses,
which can afford avertisisn costs, rather than smaller companies, which cant' In that way, it makes
life ever more difficult for that sector of the economy - small and meccium-sized businesses which
is the evy to a nation's prosperity. Acvertising also encourages certain patterns of consumption - fast

 or 'cool'. And far from providing consumers with clear, reliable information enabing them to make
sensible cecisions about what to spend their money on, adverisers use underthand methods to
confuse and manipulate feelings and thoughts.

$$
\text { Part } 6
$$

oxprow advertising works?

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 Examination Venue
Reading and Use of English

|  | After all, the marine environment, in comparison to that on land, has few apparent points of reference. The waters are often murky and the maximum penctration of light only extends into the upper levels. So how do marine creatures navigate over long distances? |
| :---: | :---: |
|  | We undertook one of the most ambitious whale shark ${ }^{s}$ programmes to date. The fieldiwork was carried out in three 15 -day sorties. |
|  | The frequency of transmissions from the tags depended on the behaviour of the individual sharks. Some spent a lot of tine on or near the surace, and their tags reported on a regular basis. Others, such as the single male we tagged, spent a great deal of the time diving - for six weeks we didn't receive a single transmission. |
|  | If spotted at the same location at a later date, or a different location, the shark was 'recaptured' on a database, which stores photos of whale sharks from around the globe, thus providing details of their movernents geographically and over time. | There may be a number of explanations: the

sharks might have rubbed up against rocks, or the tags may have been ripped off by associated species, such as silky sharks, that mistook them
for prey. Having begun with a. . 1.8 -mhetre tether,
we shortened this to 1.3 metres, which semed
B After three months, all the sharks that had They converged on three mountain chains continental shelf. There, one by one, they shed their tags and contirued on to destinations
unknown.
 a map of the sea floor that we saw that these
movements were apparently in response to geological features deep in the ocean that the
sharks couldn't possibly see. It became clear that they must somehow be using fauts, fissures and
plate boundaries. But how?

## LME

You are going to read a magazine article about whale sharks. Six paragraphs have been removed
from the article. Choose from the paragraphs $A-G$ the one which fits each gap (41-46). There is
one extra paragraph which you do not need to use.
Mark your answers on the separate answer sheet.

## Secrets of the deep



 As the satellite tracks started to come in from whale $\begin{aligned} & \text { satellite. But getting the tags to stay on was easier } \\ & \text { sharks which we had tagged off the Galapagos } \\ & \text { said than done. For reasons unknown, some came }\end{aligned}$ As the satelite tracks started to come in from whale
sharks which we had tagged off the Galapagos
Islands, they clearly showed that as the sharks were slands, they clearly showed that as the sharks were
swimming away from the islands, they were all
$\qquad$
$\ddagger$
 The sharks used common departure routes soon
after we had tagged them. They headed due north, after we had tagged them. They headed due north,
following a series of sea fissures until they reached
the Galapagos Rift Valley system. This zone is he Galapagos Rift Valley system. This zone is
where the divergence of two oceanic plates has created a rift system, similar to that which runs
through eastern Africa. Many reached the margin
between the two plates and most then turned west.
45

9
$\qquad$
41

That, among other things, was what The
Galapagos Whale Shark Proiect was attempting

 aim of the research was to find out more about
whale shark movements on a local scale.
$42 \square$

This sixvolved two main processes. To begin with, This involved two main processes. To begin with,
we had to beable to identify individual sharks. We used a modifed version of photo software initially
developed for the rmapping of stars and deep-space developed for the mapping of stars and deep-space
objects. This worked because the characteristic objects. This worked because the characterisic
white spots of the whale sharls resemble the human
fingerprint in that each pattern is individually urique. Brgetprint in that each pattern is indivinualy waique.
By running photographs of the sharks' sides through
the sofitware, we could characterise the patterns of the soffware, we could characterise the patterns of
spots, and figure out which shark was which. $\square$ The theory we are working on is that the Earnds over the course of time, thus supplying a source of
 sharks and other species as a virtual map.
We also attached tags to the sharks to track their We also att. This was done by inserting a smail dart through the chick skin into a fatty layer beneath
using a pneumatic spear gun and then tethering the
18

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$$
\begin{aligned}
& \text { Whether you call it working from home, } \\
& \text { telecommuting or home-working, it's a growing } \\
& \text { market. Banks, call centres, councils, software } \\
& \text { companies, law firms, PR agencies: all are } \\
& \text { increasingly allowing their staff to do it at least } \\
& \text { part-time. British Trelecom, the pioneer of home } \\
& \text { working in Britain, now has } 65,000 \text { flexible } \\
& \text { workers, of whom } 10,000 \text { do not come into the } \\
& \text { office at all. However, we're still a long way from } \\
& \text { the dreams of } 25 \text { years ago, which imagined } \\
& \text { offices emptying of everyone who didn't operate } \\
& \text { a machine or wield a mop. So how co you get } \\
& \text { on the home-working bandwagon? In some } \\
& \text { countries, if you have a child under 16, or } 18 \text { if } \\
& \text { they are disabled, in a sense you have a head } \\
& \text { start. Employers in Britain are legally obliged at } \\
& \text { least to consider your case if you ask to work } \\
& \text { flexibly, and that could include working at home } \\
& \text { for at least part of the week. They must also } \\
& \text { consider an application if you are caring for a } \\
& \text { friend or a family member. But even if none of } \\
& \text { those apply, you are still fikely to have a strong } \\
& \text { case - if you can persuade your company to }
\end{aligned}
$$


 increase. Noel Hodson, a key proponent of
home working, suggests that this is at least


 find it easier to attract staff, and to hang on to
them. At British Telecom, at least $97 \%$ of women



 company in line with government guidelines,
they're saving f.5m-x $6 m$ on skill losses.

$$
\text { they're saving f.m- } 56 m \text { on skill losses. }
$$

E

Pari 8
You are going to read an article about employees who do some or all of their work from home. For
questions $47-56$, choose from the sections (A-D). The sections may be chosen more than once.
Mark your answers on the separate answer sheet.
In which section are the following mentioned?
In which section are the following mentioned'?
the mistaken view that physical proximity at work automatically ensures
good supervision
the fact that the proportion of home workers in the labour force has
not matched expectations
the risk of an employer making unreasonable demands on a home worker
the fact that staff retention increases in firms that encourage home working
the duty of firms not to dismiss requests to work at home out of hand
one of the main obstacles to home working in ernployers' minds being the
fear of loss of direct control
personal circumstances increasing the likelihood of an individual being allowed
to work at home
the wider benefits that home working brings to the community
the advisability of ensuring that home workers are not puting in
excessive hours
a reduction in expenditure on premises as a result of home working
a reduction in expenditure on premises as a result of home working
Mark your answers on the separate answer sheet.

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## WORKSHEET 9. WRITING PLANNING+SAMPLE WRITING TEST

## Writing lesson planning:


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## Question 1: Candidate A

Adults can influence younger people in a good way, but also in a bad way. There are various possibilities how this can happen.
On the one hand, setting a good example is a quite useful way, because younger people will be able to see the adult's behaviours and ways of thinking. They will see and feel the adult's values and lives and may decide to become like them someday or at least to try to behave and think like adults.
On the other hand, offering advices seems to be the better way for me, how adults can influence younger people. Because, setting a good example to follow can be useful, but it also is pretty exhausting for adults and they may have some pressure as well. In addition, it's just an opportunity for younger people, because they'll decide rather they want to become like these adults or not.
In my opinion, younger people should try to learn how life works on their own. This will lead to more failures, but in my opinion, failing is normal and necessary. Of course this way of influencing is more exhausting for younger people, but 1 guess they'll figure out how to do things on their own.
Failures are crucial for learning and for success, therefore I think that adults just should offer advices and show them, that they believe in them. That's going to encourage younger people and they will try to learn and believe in themselves. That's why I think, that offering advices is the better way how adults can influence younger people.

## Examiner comments

| Subscale | Mark | Commentary |
| :---: | :---: | :---: |
| Content | 5 | All content is relevant and the target reader is fully informed. <br> The candidate chooses two of the ways adults can influence how younger people behave from the input material (setting a good example and offering advice). These are discussed in turn and the reasons for choosing each one are explained with both positive and negative aspects highlighted (younger people will be able to see the adult's behoviours and ways of thinking; but it also is pretty exhousting for adults). <br> The candidate states clearly which way they think is better (offering advices seems to be the better way for me; therefore 1 think that adults just should offer advices and show them), which fulfils the content criteria of the question. |
| Communicative <br> Achievement | 3 | The essay is written using the conventions of the communicative task effectively. The essay has a neutral tone and uses appropriate phrases to introduce and connect ideas through the text (On the one hond; On the other hand; in my opinion). <br> The essay topic is clearly communicated in the first paragraph and the main points are developed in separate paragraphs. The candidate justifies his opinions clearly and straightforward ideas are communicated to the reader, holding their attention. However, there are a couple of slips in register (I guess they'Il (igure out; pretty exhousting). <br> The conclusion restates the candidate's own opinion about which way is better, after giving some examples to support their view. |
| Organisation | 3 | The text is well organised and coherent. The structure of the essay is logical and cohesive devices are used to connect the ideas within and across sentences (decide to become like them; or at least to try; can be useful, but it also is; In addition). Organisational patterns are used to generally good effect. In the latter part of the essay, failure is discussed (in my opinion, failing is normal and necessary) and then the effects of failure on young people are explored. The idea of failing is repeated in the final paragraph (Failures are crucial) to support the candidate's conclusion. |
| Language | 2 | There is a range of vocabutary used appropriately, but there is some awkwardness of expression at times, either due to word choice or word order (there are various possibilities how this can happen; a quite useful way; advices; but it also is; they'll decide rather they want; adults just should). <br> Some grammatical forms are used with control, such as present tenses and modals but there are errors when more complex forms or expressions are attempted. However, the errors do not impede communication. |

## Question 1: Candidate B

Many people are complaining about the younger generation, because they don't behave the right way. But nobody thinks about this topic, in the right way. How should the younger generation know what is right and what is wrong? How should they know how to behave the right way?

The answer is that they need some help. Without help they can not get it and nothing would change.
Through many satirical television programmes children and teenager get a wrong impression of what is right or wrong. Most of the television programmes are not helpful for the improvement of the behaveour of young people. But adults should check what their children are like. They should offer them some advice.

Most teacher are looking after their pupils, but there are always some who don't. I think that teacher should be able to help their students and influence them.
Beneath teachers and parents there are also other parts of the family which should be there for the child. It is more important to a child, but even "older" people are doing it. You will always copy your parents, family and other important people in your life. So every person which is in your life, is an example for you whether it is a good example or not.
All in all | think that it is more effective and even more important to be a good example to follow.
If you offer some advise to somebody, they will be shy at first, afterwards they will be thankful for it. But they will always copy you, or behave like you in certain ways. It just happens and otherwise we wouldn't learn.

## Examiner comments

| Subscale | Mark | Commentary |
| :---: | :---: | :---: |
| Content | 4 | All the content is relevant and the target reader is on the whole informed. <br> The essay discusses two of the ways in which adutts can influence younger people's behaviour (setting a good example and offering advice). These are discussed and adults in different settings are used to exemplify certain points (satirical television programmes; teacher; parents; other parts of the family; important people in your life). Both positive and negative aspects are discussed but the second point (setting a good example), is not as clearly expressed as the first. <br> An opinion is offered as to which way is best (I think that it is more effective and even more important to be a good example to follow) but this is not supported by clear positive reasons as to why the candidate thinks this (But they will always copy you, or behave like you in certain ways. It just happens and otherwise we wouldn't learn). <br> Both choices are mentioned in the conclusion, and the first seems to be more positive and therefore contradicts the opinion of the candidate. As a result of this, the reader would not be fully informed as to which way the candidate thinks is more effective. |
| Communicative <br> Achievement | 2 | The conventions of the communicative task are used to hold the reader's attention. The register is consistent and there is some good use of rhetorical questions (How should the younger generation know ...?) in the first paragraph which engages the reader with the topic. <br> There are some appropriate phrases used to introduce ideas and language of opinion and explanation is used to communicate straightforward ideas (The answer is; Through many; All in oll). There is some repetition of information and not many complex ideas are expressed or attempted. |
| Organisation | 2 | The text is generally well organised and coherent and is structured with an introduction, main body and a conclusion. The main points are developed through the text using a variety of cohesive devices, questions and answers, relative pronouns and conjunctions (they; their children; they should offer them; but there ore olways some who don't; there are also; So). <br> There is some repetition of key ideas at the beginning (the right way) and substitution could be used here to improve the flow of the text. |
| Language | 2 | There is a range of everyday vocabulary which is used appropriately to express the main ideas. There are some errors in the use of some lexis (behove the right way; Beneath), but there is also some less common lexis used appropriately (are complaining about; satirical television programmes; should be there for the child). <br> There is a range of simple and some complex grammatical forms used with a good degree of control and although there are errors; these do not impede communication. |

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## Question 1: Candidate C

Many parents, struggle with bringing up their child into be responsible adults and are unsure how to influence them. There are of course, many ways of influencing young adults, and I want to present and discuss two of them: giving rules to obey and offering your children advice.
First of all, it has to be said that advice is easy to ignore, and that children especially in their adolescent years, don't even want advice, and will tell you so, too: 'I don't need your help', they will say to you or even shout at you. Kids often feel misunderstood they think their parents can't understand them, because they are 'too old'. If your son or daughter has a problem, it is important to make him or her feel that you do understand and only want their best and are, therefore, offering some advice, hoping it will help them. Then again, there are rules. Rules can be placed differently, they don't need to be a stone-hard barrier to your child's freedom. Adolescents will often bend rules or utterly break them all because they need this certain feeling of rebellion and freedom. Rules also help the maturing of the conscience. If a child doesn't need to follow rules, it's conscience will never mature and it will not know wrong from right. If, however you place rules, and punishments should they not be followed, your son or daughter will learn not to steal, to be home on time simply because he or she docsn't want to be punished. Don't overdo it, though. Placing too hard punishments could also lead to destruction of the conscience your child never being able to make it's own decisions.

I think that giving rules to obey is the best, way of influencing young people. Wherever you go, you find certain rules. Not every rule is absolutely sensible, but whlle growing older, your child will learn by itself which rules should be followed and will follow them of free choice.

## Examiner comments

| Subscale | Mark | Commentary |
| :---: | :---: | :---: |
| Content | 5 | All content is relevant and the target reader is fully informed. <br> The candidate chooses two of the ways adults can influence younger people (offering advice and giving them rules to obey). Negative aspects of both choices are described and this is balanced with a more positive aspect of each option (it's important to make children feel someone does understand; rules help with maturity). <br> In the conclusion, the candidate offers their own opinion on which way is more effective (giving rules to obey is the best way) and explains why (Not every rule is absolutely sensible, but while growing older, your child will learn by itself which rules should be followed). |
| Communicative <br> Achievement | 4 | Essay writing conventions are used effectively to communicate ideas clearly. The register is mostly consistent despite the candidate offering advice (Don't overdo it, though). Overall the language of explanation, opinion and justification is appropriate for this essay and holds the reader's attention. <br> There is a mix of straightforward and complex ideas running through the paragraphs. The topic under discussion is introduced and the main points are clearly signposted throughout by using appropriate phrases (I want to present and discuss two of them; First of oll; Then again; If, however) and the conclusion offers a summary of the candidate's opinion. |
| Organisation | 4 | The text is well organised and coherent and the candidate makes good use of a variety of cohesive devices to show connections between ideas across sentences and paragraphs, including referencing, punctuation, and conjunctions (There are of course..; First of all, it has to be said that.; . and are, therefore, offering some advice). <br> More complex organisational patterns are used to generally good effect, particularly when presenting positive and negative aspects of one topic (If, however, you place rules, and punishments...your son or daughter will learn not to...Placing too hard punishments could also fead to destruction). |
| Language | 4 | There is a range of vocabulary, including less common lexis which is used effectively (struggle with bringing up; advice is easy to ignore; bend rules; feeling of rebellion; maturing of the conscience). <br> There is a range of simple and more complex grammatical forms which are used with control and flexibility (will learn by itself which rules should be followed and will follow them of free choice). There are occasional errors but these do not impede communication and are sometimes due to ambition or are slips. |

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WRITING I ASSESSMENT

Cambridge English: Advanced Writing Examiners use the following assessment scale, extracted from the one on the previous page.

| Cl | Content | Communicative Achievement | Organisation | Language |
| :---: | :---: | :---: | :---: | :---: |
| 5 | All content is relevant to the task. <br> Target reader is fully informed. | Uses the conventions of the communicative task with sufficient flexibility to communicate complex ideas in an effective way, holding the target reader's attention with case, fulfiling all communicative purposes. | Text is a well-organised, coherent whole, using a variety of cohesive devices and organisational patterns with flexibility. | Uses a range of vocabulary, including less common lexis, effectively and precisely. <br> Uses a wide range of simple and complex grammatical forms with full control, flexibility and sophistication. Errors, if present, are related to less common words and structures, or occur as slips. |
| 4 | Performance shares features of Bands 3 and 5. |  |  |  |
| 3 | Minor irrelevances and/or omissions may be present. Target reader is on the whole informed. | Uses the conventions of the communicative task effectively to hold the target reader's attention and communicate straightforward and complex ideas, as appropitate. | Text is well organised and coherent, using a variety of cohesive devices and organisational patterns to generally good effect. | Uses a range of vocabulary, including less common lexis, appropriately. <br> Uses a range of simple and complex grammatical forms with control and flexibility. <br> Occasional errors may be present but do not impede communication. |
| 2 | Performance shares features of Bands 1 and 3. |  |  |  |
| 1 | Irrelevances and misinterpretation of task may be present. <br> Target reader is minimally informed. | Uses the conventions of the communicative task to hold the target reader's attention and communicate straightforward ideas. | Text is generally well organised and coherent, using a variety of linking words and cohesive devices. | Uses a range of everyday vocabulary appropriately, with occasional inappropriate use of less common lexis. <br> Uses a range of simple and some complex grammatical forms with a good degree of control. <br> Errors do not impede communication. |
| 0 | Content is totally irrelevant. Target reader is not informed. | Performance below Band 1. |  |  |

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## Writing mark scheme

## Glossary of terms

| 1. GENERAL |  |
| :---: | :---: |
| Generally | Generally is a qualifier meaning not in every way or instance. Thus, 'generally appropriately' refers to performance that is not as good as 'appropriately'. |
| Flexibility | Flexible and flexibly refer to the ability to adapt - whether language, organisational devices, or task conventions - rather than using the same form over and over, thus evidencing better conitrol and a wider repertore of the resource. Flexibility allows a candidate to better achieve communicative goats. |
| 2. CONTENT |  |
| Relevant | Relevant means related or relatable to required content points and/ or task requirements. |
| Target reader | The target reader is the hypothetical reader set up in the task, e.g. a magazine's readership, your English teacher. |
| Informed | The target reader is informed if content points and/or task requirements are addressed and appropriately developed. Some content points do not require much developmenl (e.g. 'state what is $x$ ") while others require it ('describe', 'explain'). |
| 3. COMMUNICATIVE ACHIEVEMENT |  |
| Conventions of the communicative task | Conventions of the communicative task inclade such things as genre, format, register and function. For example, a personal letter should not be writen as a formal report, should be laid out accordingly, and use the right tone for the communicative purpose. |
| Holding the target reader's attention | Holding the target reader's attention is used in the pasitive sense and refers to the quality of a text that allows a reader to derive meaning and not be distracted. It does not refer to texts that force a reader to read closely because they are difficult to follow or make sense of. |
| Communicative purpose | Communicative purpose refers to the communicative requrements as set out in the task, e.g. make a complaint, suggest alternatives. |
| Straightforward and complex ideas | Straightforward ideas are those which relate to relatively lirfited subject matter, usually concrete in nature, and which require simpler thetorical devices to communicate. <br> Complex ideas are those which are of a more abstract nature, or which cover a wider subject area, requining more rhetorical resources to bring together and express. |
| 4. ORGANISATION |  |
| Linking words, cohesive devices, and organisational patterns | Lirking words are cohesive devices, but are separated here to refer to higher-frequency vocabulary which provides explicit linkage. They can range from basic high-frequency items (such as 'and', 'but') to basic and phrasal items (such as 'because', 'first of all', 'finally'). <br> Cohesive devices refers to more sophisticated linking words and phrases (e.g. 'moreover', it may appear', 'as a result'), as well as grammatical devices such as the use of reference pronouns. substitution (e.g. Fhere are two women in the picture. The one on the right ...) ellipsis (e.g. The first car he owned was a convertible, the second a famify car), or repelition. <br> Organisational patterns refers to less-explicit ways of achieving connection at the between-sentence level and beyond, e.g. arranging sentences in climactic order, the use of parallelism, using a rhetorical question to set up a new paragraph. |


| 5. LANGUAGE |  |
| :--- | :--- |
| Vocabulary | Basic vocabulary refers to vocabulary used for survival purposes, <br> Ior simple transactions, and the like. |
|  | Everyday vocabulary refers to vocabulary that comes up in <br> common situations of a non-technical nature in the relevant <br> domain. <br> Less common lexis refers to vocabulary items that appear less |
| often in the relevant domain, These items often help to express |  |
| ideas more succinctly and precisely. |  |

## LANGUAGE

 Language focuses on vocabulary and grammar, this includes the range of language as well as how accurate and appropriate it is.-Does the candidate use simple and complex grammar structures with control and flexibility? -Does the candidate succeed in using less common vocabulary appropriately?


## NOIIVSINVDYO


 words if it is logical, ordered and coherent. -Is the writing organised into paragraphs? -Does the candidate use a variety of linking expressions?

organisational patterns?

COMMUNICATIVE ACHIEVEMENT
CA focuses on how appropriate the writing is for the task:

- Has the candidate used the correct format, register (style) and function?
-How well do they communicate their ideas? -Does the writing hold the reader's attention? - Has the candidate succeeded in communicating complex ideas?


## CONTENT

Content focuses on how well the candidate has fulfilled the task, in other words: - Have they answered the question and done what they were asked to do? of it all relevant? -Will the target reader be informed? (how well informed?)
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## Sample Writing test:

Writing

Part 2
Write an answer to one of the questions $2-4$ in this part. Write your answer in 220-260 words in
an appropriate style.
2 You recently helped to organise an arts day in your area, promoting local musicians and
artists through performances, workshops and exhbibitiofis. You read the article belowin a
Local arts day - a disappointment
Last week's arts day didn't attract many people, had limited appeal to
young people and was a waste of council money.

You disagree with the negative opinions expressed by the reporter, and decide to write a the day.
Write your letter. You do not need to include postal addresses.
You are on the Student Committee at the collige where you study. A year ago, the college gave the Committee some money to start a student website. The aims of the website were
to inform students about local events, to publicise colliege clubs, and to review products of
. The Principal has asked you for a report e to have financial support.

Write your report.
You are a university stucient and you want to spend a month doing work experience at
an intemational company. You decide to write a letter to the Recruitment Manager at the company explaining why you want to do work experience there and saying how the company would also benefit.
Write your letter.
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## Part 1



Your class has ilta

to study science. You have made the notes below \begin{tabular}{l}
Ways of encouraging young people to <br>
study science: <br>

| - advertising |  |
| :--- | :--- |
| - school programmes |  |
| - government grants | $\begin{array}{l}\text { Some opinions expressed in the } \\ \text { discussion: }\end{array}$ |
|  | . |
| "You never see positive images of |  |
| young scientists on V , just pop stars |  |
| or actors." |  | <br>

$\begin{array}{l}\text { "Science lessons should be more } \\
\text { practical and fun." }\end{array}$ <br>
$\begin{array}{l}\text { "lf young people see science as a } \\
\text { career, they'll want to study it." }\end{array}$ <br>
\hline

 

Ways of encouraging young people to <br>
study science: <br>
$\begin{array}{l}\text { - advertising } \\
\text { - school programmes } \\
\text { - government grants } \\
\cdots \cdots\end{array} \begin{array}{l}\text { Some opinions expressed in the } \\
\text { discussion: }\end{array}$ <br>
\hline... $\begin{array}{l}\text { "You never see positive images of } \\
\text { young scientists on } \mathrm{V} \text {, just pop stars } \\
\text { or actors." }\end{array}$ <br>
$\begin{array}{l}\text { "Science lessons should be more } \\
\text { practical and fun." }\end{array}$ <br>
$\begin{array}{l}\text { "If young people see science as a } \\
\text { career, they'll want to study it." }\end{array}$ <br>
\hline
\end{tabular}

| Some opinions expressed in the |
| :--- |
| discussion: |
| "You never see positive images of |
| young scientists on T , just pop stars |
| or actors." |
| "Science lessons should be more |
| practical and fun." |
| "If young people see science as a |
| career, they'll want to study it." | | Ways of encouraging young people to |
| :--- |
| study science: |
| $\begin{array}{l}\text { - advertising } \\ \text { - school programmes } \\ \text { - government grants } \\ \cdots \cdots\end{array} \begin{array}{l}\text { Some opinions expressed in the } \\ \text { discussion: }\end{array}$ |
| ... $\begin{array}{l}\text { "You never see positive images of } \\ \text { young scientists on } \mathrm{V} \text {, just pop stars } \\ \text { or actors." }\end{array}$ |
| $\begin{array}{l}\text { "Science lessons should be more } \\ \text { practical and fun." }\end{array}$ |
| $\begin{array}{l}\text { "If young people see science as a } \\ \text { career, they'll want to study it." }\end{array}$ |

You must answer this question. Write your answer in 220-260 words in an appropriate style.
1 Your class has listened to a radio discussion on how more young people can be encourage

\begin{abstract}


#### Abstract

$\qquad$


\end{abstract}

to

Test 1
would be more, effective opinion.
Write an essay discussing two of the points in your notes. You should explain which way
would be more, effective in encouraging young people to study science, providing
You may, if you wish, make use of the opinions expressed in the discussion, but you should
use your own words as far as possible.
You may, if you wish, make use of the opinions expressed in the discussion, but you should
use your own words as far as possible.



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## WORKSHEET 10. SAMPLE LISTENING TEST

## Teacher's copy

Extract Three.
You hear two friends talking about some research.
5 What is the man's attitude to the research?
A He is doubfful about the methods used.
B He is surprised by its findings.
C He is dismissive of the concept behind it.
During the discussion, the woman reveals her
A sympathy towards the subjects of the experiments.
B interest in complex human behaviour.
C admiration for the originality of the research.
Test I

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Test 1
Part 4
You will hear five short extracts in which people are talking about taking up a new sport.


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## Student's copy


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## Examination Venue



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Test 1
Part 4
You will hear five short extracts in which people are talking about taking up a new sport.


Test 1 Key Peading and Use of English (1 hour 30 minutes)
Part 1
$\begin{array}{lllllllll}1 \mathrm{~B} & 2 \mathrm{D} & 3 \mathrm{C} & 4 \mathrm{~A} & 5 \mathrm{D} & 6 \mathrm{~B} & 7 \mathrm{C} & 8 \mathrm{D}\end{array}$
Part 2
9 anybody/anyone
15 up 16 out/on
Part 3
17 favourabie/favorable 18 make 12 for 13 by 14 havelstand
21 endanger 22 solution 23 alternatively $\quad 24$ mountaineer(s)
Part 4 25 not to LET / her / the children / kids watch 26 make it ILEGAL | to drive 28 to 27 Tom / he had left lon / in TIME OR Tom / he had been on / in TIME ! leaving 28 to
be l (a) THOROUGH revision to / of / revising of 29 was a GRADUAL / rise / increase be I (a) THOROUGH revision to / of / revising of 30 was of no CONSEQUENCE OR was not/ wasn't of l (any) CONSEQUENCE
Part5
31 D
Part 6
Part 7
41 C
Part 8
$47 \mathrm{C} \quad 48 \mathrm{~A} \quad 49 \mathrm{D} \quad 50 \mathrm{~B} \quad 51 \mathrm{~A} \quad 52 \mathrm{C} \quad 53 \mathrm{~A} \quad 54 \mathrm{C}$ Mriting (1 hour 30 minutes)
Candidate responses are marked using the assessment scale on pages 108-109.

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|  | Test 1 Key |
| :---: | :---: |
| $\cdots$ | tone |
|  | [The recording is repeated.] |
|  | [pause] : |
| Extract Three | You bear two friends talking about some research. |
|  | Now look at questions five and six. |
|  | [pause] |
|  | -s - |
|  | tone |
| Woman: | I saw a fascinating programme last night - about research into human selfinterest. |
|  | What's to research? Selfishness is just not giving others a second thought, streety? |
| Woman: | No - there were experiments, they showed that when you give people a financial windfall, they're happier if you insist they spend it on themselves. |
| Man: | Who wouldn't be? - |
| Woman: | You're missing the point. |
| Man: | So what did the research consist of exactly? |
| Woman: | Well ... they gave two groups of people a sum of cash. One group could choose between keeping it or giving it to charity, the other group had to spend it on themselves. And this second group, virtually forced to be selfinterested, turned out to be the happiest. Those that voluntarily kept cash were less happy - presumably because of the undertow of guilt of having made that choice. |
| Man: | I'm glad I didn't have to! Not easy! |
| Woman: | One thing I took from the programme was how it's a good idea to pre-commit to any activities that are 'self-interested'. So ... make plans to see friends that are hard to break, buy cinema tickets for next weekend now. You see, apparently, the less freedom you have to back out, the more fun you'll have When the time comes, because doing something for others instead won't feel like an option. |
| Man: | Hmm ... that's an interesting angle. [pause] |
|  | tone |
|  | [The recording is repeated.] |
|  | [pause] |
|  | That's the end of Part One. |
|  | Now turn to Part Two. |
|  | [pause] |

$\stackrel{\Im}{9}$
[pacse]


$\stackrel{\text { ® }}{4}$
Test 1
[pause]
tone

Woman: Well, you'd hope they'd make more use of digital communication - things like video - but honestly, there's often no real alternative to face-to-face meetings
In certain circumstances anyway. I suppose it all comes down to being sure In certain circumstances anies whose planes use bio-fuel. Responsibie travel you could call it. Because there's no way I can foresee business travel doing anything other than growing in the future ... estimates put it
fifteen per cent, or so 3 read recently in an analyst's report.
 worldwide will be responsible when it comes to planining. There'll have to
be plenty of that to deal with the expected growth. All too often they just be plenty of that to deal with the expected growth. All too concentrate on immediate results - like the instant profit they seem to be obsessed with. Though obviously they do have to make things pay. And its
 cope with what future trends are Tikely to throw up. You're right there.
[pause]

You hear two friends discussing busineess Now look at questions three and four.

Extract Two

 wi.ke a garden. That's a bit tough - peoole like to ceifine and personalise their
 can be in a different one each week. But there's plenty of direction and you know what needs to be done.
lan: How do you feel about all the moving around?
Woman: It's supposed to be healthier for you - I'm not sure. It hardly matches up
 [pause] ton *
Man:






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Test 1 Key
You will hear a man called Steven Kane giving a presentation about research into a
cargo of children's bath-toys which were lost at sea.
For questions $7-14$, complete the sentences with a.word or short phrase.
You now have 45 seconds to look at Part Two.
[pause]
Steven: Hi. I'm Steven Kane. I want to tell you about my research into a cargo of
children's bath-toys, iost at sea, which turned up in some unexpected places.
About twenty years ago, an American company ordered thirty-thousand
plastic bath-toys from a Chinese manufacturer, packed in sets of four: a green
frog, a red beaver, a classic yellow duck and a rather uncharacteristically blue
turtle; these were dispatched by sea. Butten route, a storm washed the cargo
overboard, and somehow the container split open, releasing the bath-toys to float away on the waves.
float away on the waves.
So how did lget involved? I'm a college lecturer but not teaching anything
like economics or even geography, media studies is my field. I set my students like economics or end one guy based his on a programime about these bathtoys. It made fascinating reading. Ever since, I've been trying to trace them-
temporarily giving up my academic career to travel the world in the process. temporarly giving up my academic career to trave turned up as far as Hawaii
Every year since the accident, bath-toys have turn Every year since the acciden, bath-red on the coast of Alaska where i began
and Northern Europe, but first appeared my search. There I met people whose hobby is beachcombing. Thither lost hoards of bath-toys to show me, along was jetsam discarced by the currents.
cargo-as wett as the regutiar fotsam and But the amazing thing is, through these discoveries the bath-ioys have
made an incredible contribution to scientific research. For example, to obtain information about tides and circular currents, oceanographers often release a small number of drif bottles with messages inside to track where they
land-but here were thirfy-thousand objects to trace and docurnent. They ve provded information that's been put into use right away in the shipping incustry and should eventually prove invaluabis having great fun, but some of this diminshed in Hawai, when I was shown how the bath-toys lose their identity, in the mass of marine pollutants shown how the batng beaches there. Rumours abounded of poisoned dolphins and plastic in its stomach.

Soldecided to investigate other aspects of the bath-toys' journey,
and travelled to China in search of the factory, which I thoughteof as their and travelled to China in search of the mace macture. I was able to track down not
bithplace rather than thetr place of manu
onty the buitding, but also the machine they'd been made on and the person who'd operated it

One final challenge was to follow the route of bath-toys to Europe via the
polar ice cap. An easy option would have been to board an airliner, and get an idea of the vast frozen wastes from above - but I wanted to get through though, so lopted for enlisting as a crew member on an ice-breaker - no ordinary vessel this but one tasked with cutting a sea-passage through or
frozen waste. We found no frogs or beavers but I felt a renewed respect for the toys' remarkable endurance.

PART 2
So before I go on ... [fade]
[pause]
Now you'll hear Part Two again.
tone
[The recording is repeated.]
[pause]
That's the end of Part Two.
Now turn to Part Three.
[pause]
You will bear part of

| RT 3 | You will bear part of an interview in which two scientists called Jessica Conway and Paul Flower are talking about exploration and discovery. For questions 15-20, choose the answer ( $A, B, C$ or D) which fits best according to what you hear. <br> You now have 70 seconds to look at Part Three. <br> [pause] <br> tone |
| :---: | :---: |
| interviewer: | Welcome to today's programme, where l'm talking to scientists Jessica Conway and Paul Flower about exploration and discovery. First of all Jessica these days surely everything on Earth has been discovered and mapped? |
| Jessic | Absolutely not - we've begun. You can use satelites to estimate the shape of the landscape under the oceans, for example, but it's only an estimate. In the Antarctic recently, investigating undersea volcanoes, we found a crater in the ocean floor, about four kilometres across and well over one kilometre deep and it wasn't on any map. We had no idea it was there. And that just amazed me, because there's nowhere beyond the shoreline where we can trip over such big geograpfical features that we don't already know about. |
| Interviewer: | And are you finding many new animal species around these underwater craters? |
| Jessica: | Well, as we get closer to finding everything out there, it's going to get progressively harder to find new species, but at the moment there's no sign of the rate of discovery siackening off. The real question is just how many more new species there might be there. At least one new species has been discovered every month over the thirity-ifive years wexve been exploring deepsea craters - and we've still got plenty left to record. |
| Interviewer: | So you're clearly expecting to make similar geographical finds elsewhere? |
| Jessica: | Sure, we're going to be exploring these sorts of features and comparing what we find for quite some while. There are still huge unexplored areas, so there'll be lots to focus our minds on in the coming decades, with the aim of all of us across different disciplines building up a kind of jigsaw puzzle of what exists where. |
| Interviewer: | What do you think Paul? |

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．．．our difierent backgrounds make for very different research methods
 too of it．

Now Paul，you＇ve actually walked where no one＇s ever walked before－what＇s
Yes－every year！go to Greenland，climb new mountains and travel on previously untouched $I$ ct caps ．．．there are literaly hindreds of these．
a sense of freedom -1 hink that＇s shat $\mid$ gei．．You＇res sill aware your body is
 What about other people accessing remote areas？

You still see great areas where there are no roads，no villages，no permanent need for development．I＇m obviously keen to explore uncharted ternitory but not，of course，with the checklist mentality of the wealthy globetrotter．These
ut surely in coming generations the urge to explore will begin to dwindle as But surely in coming generations places are visited，catalogued，mapped？

I wouldn＇t want the next generation thinking，＇Huh！It＇s all been done before． And besides， 1 can get it all off the Internet．＇Because you can＇t，you see．
You can spend your life looking at a computer with the world＇s best search You can spend your life looking at a computer with the world＇s best search mountain top．You can do all the research you like but when you stand there， it＇s so intense，so life－giving，it doesn＇t matter that someone might have been green Issues，I think people will always hold that view．
[pause]

tone

［pause］
That＇s the end of Part Three． Now turn to Part Four．

言
r
9
［r，ause］ ［pause］

Doing any sport brings huge rewards，and among them is the opportunity
to make all kinds of friends，once you get to a certain level．And for anyone wishing to take up my sport，wheelchair racing，l＇d stress the need to have total，unquestioning faith in your own ability，＇cause without that you＇re going
 ［pause］

䓂

言


Interviewer．
 Interviewer

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## Test 1 Key

Speaker Five: I wasn't that keen to play badminton when my friends suggested it, but in the end it was a case of 'anything to keep them quiet'. Anyway, to my utter astonishment I turned out to be a natural at it, even beating off one or two who'd been competing for years, so that persuaded me, and l've been thrashing the shuttlecock across the net ever since. I can get very into it though, at times, and I have to be careful so that I make space for other things. My coach always tells me to maintain a sense of proportion - and I'm with him on that - after all, what's the point if it's not fun? ..

## [pause]

Now you'll bear Part Four again.
tone
[The recording is repeated.]
[pause]
That's the end of Part Four.
There'll now be a pause of five minutes for you to copy your answers onto the separate answer sheet: Be sure to follow the numbering of all the questions. I'll remind you when there's one minute left, so that you're sure to finish in time.
[Teacher, pause the recording here for five minutes. Remind students when they have one minute left.]
That's the end of the test. Please stop now. Your supervisor will now collect all the question papers and answer sheets.

## WORKSHEET 11. SAMPLE SPEAKING TEST

| 1 Doing things together 2 Student life |  | Part 2 <br> 4 minutes ( 6 minutes for groups of three) |
| :---: | :---: | :---: |
| Interlocutor | In this part of the test, I'm going to give each of you three pictures. I'd like you to talk about two of them on your own for about a minute, and also to answer a question briefly about your partner's pictures. |  |
|  | (Candidate $A$ ), it's your turn first. Here are your pictures. They show people doing things together. |  |
|  | Place Part 2 booklet, open at Task I, in frono of Candidate A. |  |
|  | I'd like you to compare two of the pictures, and say why the people might be doing these things together, and how the people might be feeling. |  |
|  | All right? |  |
| Candidate A |  |  |
| (1) 1 mimue | ........................................................... |  |
| Interlocutor | Thank you. |  |
|  | (Candidate B), in which situation do you think the people benefit most from being together? ...... (Why?) |  |
| Candidate B |  |  |
|  |  |  |
| Interlocutor | Thank you. (Can 1 have the booklet, please?) Retrieve Part 2 booklet. |  |
|  | Now, (Condidate B), here are your pictures. They show students doing different activities. |  |
|  | Flace Part 2 bookle, open a Tisk 2, in front of Candidate B. |  |
|  | I'd like you to compare two of the pictures, and say how students can benefit from doing these different activities, and how helpful the activities might be in preparing them for their future lives. |  |
|  | All right? |  |
| Candidate E |  |  |
| (1) I mintic | .................................................. |  |
| Interiocutor | Thank you. |  |
|  | (Candidate A), which of these activities do you think is most useful? ...... (Why?) |  |
| Candidate A |  |  |
| $\begin{aligned} & \text { (1) approxinaiely } \\ & \text { josecrats } \end{aligned}$ |  |  |
| Interlocutor | Thank you. (Can I have the bookiet, please?) Retrieve Part 2 booklet. |  |



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SPEAKING | SAMPLE TEST 2



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## WORKSHEET 12. PHRASAL VERBS RACE



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## PHRASAL VERB RACE PART TWO

Two reasons why you might have to hurry up $\qquad$

Two things that can go up and go down. $\qquad$

Two things that you may want to find out before going on holiday $\qquad$

Two things that can break down. $\qquad$

Two things that you can run out of $\qquad$

Two things that you may look forward to........

Two things that can be over.....

Two things that you can turn down.....

Two things that can take off......

Two things that you may look up on the Internet....

Two things that people may want to give up......

## WORKSHEET 13. PREPOSITION RACE GAME



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## WORKSHEET 14. QUESTION TIME

| Does the panel think that... <br> ...smoking should be banned in all public places? | Does the panel think that... ...school children have the right to wear jewellery and piercings in school? |
| :---: | :---: |
| Does the panel think that... ...it should be illegal to drink alcohol in public parks? | Does the panel think that... .dropping litter in the street should result in an automatic fine for those responsible? |
| Does the panel think that... downloading any music or films from the internet should be free for everyone? | Does the panel think that... ...pubs, bars and clubs should be allowed to stay open 24 hours a day? |
| Does the panel think that... ...cannabis and marijuana should be legalised for personal use? | Does the panel think that... ...community service is a more effective punishment than a prison sentence? |
| Does the panel think that... .drivers should have to pay a 'congestion charge' if they drive their cars in cities? | Does the panel think that... .schools should allow pupils to wear religious dress instead of the official school uniform? |
| Does the panel think that... | Does the panel think that... |
| Does the panel think that... | Does the panel think that... |

Stance Markers

| Undoubtedly... | Admittedly... | Basically... |
| :--- | :--- | :--- |
| Frankly... | Apparently... | Presumably... |
| Inevitably... | All in all... | Quite honestly... |


[^0]:    remembering to replace the letter $O$ with a zero, or choosing to (11)....... use of a capital letter.

[^1]:    with three or four shor,, unrelated words and work (16) ........ a way to remember them. Easy!

[^2]:    
    if only

