

# Writing file

# Report

## (Test 2, Part 2, Question 2)

## Script A: Good answer

In this report I will summarise my classmates' opinions and our suggestions for improvements.

#### The articles

They were well-written and on topics that interest the students. Everybody loved the article by the student who is come back from a school exchange in France. She has inspired several students to study abroad next year.

### The sports page

This was of great interest to all, particularly as some of the school teams are doing very well. Students liked the very entertaining football and hockey reports, which included some interesting interviews.

### The school news page

It is great to have upcoming dates for school events and also to told about future changes in the school, such as the need to move the IT room and the plan to organise a summer concert.

#### How it could be improved

There was a general request for more articles about the trips organised by the school. Some students suggested that the magazine should include interviews with student from other countries who visit our town.

To conclude, I'll say that students agree that this is a great magazine and most of them would like to contribute to it in future.

### **Examiner comments**

This answers the question clearly and is a good example of a well-organised report. The headings make it very easy to read. The style is objective and semi-formal and the report fully succeeds in **communicating** all the points. It deals with all the required **content** so the reader would understand the students' opinions on the different aspects of the school magazine and what to do to improve it. There is a good range of language with the use of structures and vocabulary relevant to the topic. There are minor errors but these do not affect the meaning.



# Writing file Student scripts

# Report

## (Test 2, Part 2, Question 2)

## Script B: Satisfactory answer

I have spent some time asking my classmates about our new school magazine. We need to know what are some people's opinions on: the articles, the sports page and the school news section, so that our next edition can be even better. I talked with 25 classmates and got some opinions.

The classmates liked the articles. They thought they were interesting and on a wide variety of topics. One suggestion was to write more about the charity work the school has been doing, which is collecting money for the local hospital. I think it is a good idea, so as I am the editor I will include it next time.

The sports page got good feedback. The photos were interesting and the report was interesting too. There was one suggestion that there aren't enough female sports shown, so for the next issue we will have less football, and add some hockey games.

The School news was the best section of the magazine. There was plenty of information on the school, and some very clear and useful reports.

### **Examiner comments**

This is an adequate answer which covers all the **content** points required. The style is semi-formal and appropriate for the task. The range of **language** is adequate, with some use of complex structures and interesting vocabulary. However, the writer has taken on the role of editor of the magazine, which causes some confusion, making its **communicative** effect less successful. There are no headings but the report is **organised** effectively and the format is clear.



# Writing file

# Report

## (Test 2, Part 2, Question 2)

## Script C: Unsatisfactory answer

Let me tell you this, after the reviewing of the first issue of the School Magazine, I was more impressed! Of course there are some things that can be criticise, you are right, but give it time!

The articles are fantastic, with lots of news about the school, which are useful and most people just think that. Also, they have mostly written by students themselves and not the professional journalists. So of course they are not perfect. Everybody liked so much the sports articles, with photos in colour, and we can all do that next time!

I think our school is so good at sport, and has succeed in competitions, so I hope they will continue to include lots of the information about that.

The news pages are useful, but most of students get all that information at the school. I think the news about music events should be there, but some of my classmates have no agreement about it. And they should have interviews with some sports personality, there are many in our city. All in all, this magazine is a winner, hope you will agree!

## **Examiner comments**

The report fails to **communicate** the different points effectively because the style is not right: this reads more like an informal letter. The paragraphs lack organisation and contain a mixture of different points, which is confusing for the reader. The **content** is incomplete, as there is very little on the last point of the task, which requires information about suggested improvements. There is an adequate range of language, both structures and vocabulary, but with a number of grammatical errors.